

**United Nations Office for the Coordination of Humanitarian Affairs (OCHA)****VACANCY ANNOUNCEMENT****Research Analyst**

*Based at Jerusalem, Research and Analysis Unit (RAU), OCHA oPt*

Salary: Competitive Local United Nation Contract, NO-A

Starting Date: As soon as possible

The OCHA Office in the occupied Palestinian territory (oPt) has responsibility for inter-agency coordination in complex emergencies and in natural disasters. In the context of the deteriorating humanitarian situation in the oPt, the OCHA Office has a specific responsibility for (a) disseminating information and policies to the humanitarian community, authorities and donors, as well as supporting resource mobilization efforts; (b) assisting in the identification of humanitarian priorities and needs and the coordination of resource mobilization efforts; and (c) disseminating information on the impact of natural disasters, response thereto and the need for international assistance.

The Research Analyst will ensure the quality and development of OCHA's protection data through: managing OCHA's Protection of Civilians database; conducting analysis and providing data internally and externally; acting as OCHA's Protection Focal Point for internal and external protection-related issues, where they pertain to Protection data and analysis; and providing research and other support to the RAU.

The incumbent will be responsible for the following duties:

- **Manage OCHA's Protection of Civilians (PoC) database.**
- **Conduct analysis and provide data based on the OCHA PoC database.**
- **Act as OCHA's Protection Focal Point for internal and external protection-related issues, where they pertain to Protection data and analysis.**
- **Support OCHA RAU research functions**

**Education:**

Advanced University degree in political science, sociology, law, international relations or related fields.

**Experience:**

- Minimum of two years work experience on international humanitarian affairs, monitoring and analysis, research, or human rights;
- Excellent knowledge of the oPt and the region;
- Experience in field research is an asset.

**Languages:**

Fluency in spoken and written English and Arabic; knowledge of Hebrew is an asset.

For a full description of the post please visit the vacancies section on the OCHA – oPt website indicated below.

Candidates interested in applying for this position should provide the following:

1. A complete Personal History Form (P11) in English providing full details on education, present and past employment, language skills, computer skills, etc. P11 form can be found on OCHA's website below.
2. A short letter in English (max 600 words) explaining why you think you are qualified for this post and why you would like to work for OCHA. Also indicate when you can start work.

**Only qualified candidates should apply and only those who have been short listed will be contacted.**

Please e-mail your cover letter and application (P11) to the following e-mail address: [ochaopt@un.org](mailto:ochaopt@un.org) with the following subject: *Vacancy\_RA followed by your last and first names* (ex: Vacancy\_RA\_AbedSama)

You could also send your application by fax to: (+972) 2-582 5841. Applications received after this date will not be considered.

**CLOSING DATE FOR APPLICATIONS: 27 April 2008**